

Barrowford Parish Council
Holmefield House, Barrowford, Nelson, Lancashire
To all Councillors

Annual General Meeting of the Council

You are hereby summoned

**to attend the Annual General Meeting of the above Council
to be held at Holmefield House on Wednesday 17th May 2023**

Following the Annual Meeting with the Public

When the following items of business will be discussed.



Iain A. Lord
Clerk to the Council

AGENDA

1. **Acceptance of Office:** All Councillors.
2. **Election of Chairman:** To elect a Chairman for the year 2023-24
3. **To receive the Chairman's Declaration and Acceptance of Office:**
4. **Declaration of Interests:**
Members are reminded of the legal requirements concerning the declaration of interests.
A Member must declare a disclosable pecuniary interest which he/she has in any item on the agenda. A Member with a disclosable pecuniary interest in any item may not participate in any vote taken on the matter at the meeting.
5. **Apologies for Absence:**
6. **Election of Vice-Chairman:**
7. **To reaffirm the formation of the General Purposes Committee, the
Enc. Neighbourhood Plan Steering Group the Administration Review Working
Group, Best Kept Garden Working Group, Human Resources Working
Group and to appoint members to the latter three:**
8. **Appointments to Other Bodies:** See attached sheet for 2022-23 appointments.
Enc.
9. **Council & Committee Meeting Dates for 2023-24:** See attached sheet for
Enc. suggested dates.
10. **Subscriptions for 2023-24** See attached list for 2022-23 subscriptions.
Enc.
11. **Minutes of the Council:**
Enc. That the Minutes of the Council held on the 19th April 2023, copies having been
circulated, be approved as a correct record and signed by the Chairman.

- 12. Planning Applications** To consider the Councils Response to the following planning, highways and tree matters.
- 13. Financial Matters:**
- Enc.** a. Virements
 - Enc.** b. Outturn for April 2022. To note
 - Enc.** c. Allotment Rent Collection to 09/05/23
 - Enc.** d. Bank Reconciliation to 30th April 2023
 - Enc.** e. To consider payments for May 2023 to be made as on payments list attached.
- 14. Higherford Residents Action Group AGM:** Update from Cllr. Stringer who attended the meeting.
- 23/0300/HHO: Full: Single side & rear extension and rear dormer with front dormer extension. 38 Lower Parrock Road Barrowford Nelson.
- 23/0244/TPO: Works to trees subject to T.P.O. No. 2 2003. 1 The Orchard Barrowford Nelson Lancashire BB9 6BN.
- 23/0277/TPO: Trees 1, 2,3,4,5,6,7 & 8 - Mature Ash trees with varying stages of Ash dieback disease - limited life expectancy and posing risk to frequent users of lanes and fields (land used for equine livery). Proposed felling of all 8 trees which will then allow areas to be re-fenced and allow adjacent under story woodland planting to thrive. Land owner is willing to replant 8 native trees if required Higher Park Hill Farm Colne Road Barrowford Nelson Lancashire BB9 6JQ
- 15. Report of the Clerk:** Update for information only.
- 16. Report on the Barrowford and Western Parishes Area Committee Meeting:** Update for information only.
- 17. To receive reports (if any) from County & Borough Councillors and members appointed to other bodies:** Update for information only.
- 18. Date, time & place of next meeting:** *7pm 21st June 2023 at Holmefield House Gisburn Road Barrowford.*