

Barrowford Parish Council
Holmefield House, Barrowford, Nelson, Lancashire
To all Councillors

Annual General Meeting of the Council

You are hereby summoned

**to attend the Annual General Meeting of the above Council
to be held at Holmefield House on Wednesday 15th May 2019**

Following the Annual Meeting with the Public

When the following items of business will be discussed.



Iain A. Lord
Clerk to the Council

AGENDA

1. **Election of Chairman:**
2. **To receive the Chairman's Declaration and Acceptance of Office:**
3. **Declaration of Interests:**
Members are reminded of the legal requirements concerning the declaration of interests.
A Member must declare a disclosable pecuniary interest which he/she has in any item on the agenda. A Member with a disclosable pecuniary interest in any item may not participate in any vote taken on the matter at the meeting.
4. **Apologies for Absence:**
5. **Election of Vice-Chairman:**
6. **To reaffirm the formation of the General Purposes Committee, the Neighbourhood Plan Steering Group the Administration Review Working Group, Best Kept Garden Working Group, Human Resources Working Group and to appoint members to the latter three:**
7. **Appointments to Other Bodies:** See attached sheet for 2018-19 appointments.
Enc.
8. **Council & Committee Meeting Dates for 2019-20:** See attached sheet for suggested dates.
Enc.
9. **Subscriptions for 2019-20** See attached list for 2018-19 subscriptions.
Enc.
10. **Minutes of the Council:**
Enc. That the Minutes of the Council held on the 17th April 2019, copies having been circulated, be approved as a correct record and signed by the Chairman.
11. **Planning Applications** To consider the Council's Response to the following planning, highways and tree matters.
19/0285/HHO: Full: Erection of single storey extension to front. 8 Park Street

Barrowford.

19/0302/HHO: Full: Erection of front porch and first floor extension to side (East). 5 Ronbury Close Barrowford.

19/0310/LBC: Listed Building Consent: Part removal of internal walls and replacement with steel beams and concrete foundation. 2-6 Church Street Barrowford Nelson

12. Financial Matters:

- a. Outturn for April 2018 To note
- b. To consider payments for May 2019 to be made as on payments list attached.

13. Approval of Accounts 2018-19:

- a. That the Statement of Assurance had been read understood and the replies Approved.
- b. That the Annual Return to the Auditor be approved.
- c. Significant Differences the Clerks Explanatory Notes having been read to the Council and approved by the Council. (Copy attached)

14. Report of the Internal Auditor: To consider the Internal Auditors report and Enc. adopt his recommendations.

15. Car Park at Holmefield House: Progress Report

16. Neighbourhood Plan: Progress Update

17. Reports From Working Groups: Update for information only.

18. Report of the Clerk: Update for information only.

19. Report on the Barrowford and Western Parishes Area Committee Meeting: Update for information only.

20. To receive reports (if any) from County & Borough Councillors and members appointed to other bodies: Update for information only.

21. Date, time & place of next meeting: *7pm 19th June 2018 at Holmefield House Gisburn Road Barrowford.*