

Agenda Item 12

Revision of Standing Orders

Proposed Revisions highlighted in blue.

1. Meetings

- a) Meetings of the Council shall be held in each year on such dates and times and at such place as the Council may direct.

Revision Proposed by Cllr. T. Watson and Seconded:

- b) A copy of Standing Orders to be available in paper copy at every meeting of the council.

16. Urgent Business

A motion to vary the order of business on the ground of urgency:

- a) May be proposed by the Chairman or by any member and, if proposed by the Chairman, may be put to the vote without being seconded, and
- b) Shall be put to the vote without discussion.

Revision Proposed by Cllr. T. Watson and Seconded:

- c) Any member may inform the council of any urgent works or business to be looked into if reported to themselves by members of the public under the heading of public question time.

33. Disorderly Conduct

- a) **All members must observe the New Model Code of Conduct which was adopted by the council on 23rd May 2007 including paragraph 12-2, a copy of which is annexed to these Standing Orders.**
- b) No member shall at a meeting persistently disregard the ruling of the Chairman, wilfully obstruct business, or behave irregularly, offensively, improperly or **in such a manner as to bring the Council into disrepute.**

Revision proposed by Cllr. J. Pope and Seconded:

- b) No member shall at a meeting persistently disregard the ruling of the Chairman, wilfully obstruct business, or behave irregularly, offensively, threateningly, rudely, improperly or **in such a manner as to bring the Council into disrepute.**

65. Inspection of Documents

A member may for the purpose of his duty as such (but not otherwise), inspect any document in possession of the Council or a committee, and if copies are available shall, on request, be supplied for the like purpose with a copy.

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Revision Proposed by Cllr. T. Watson and Seconded:

Each member upon elected or co-opted will be given a key to the council offices and a key to the clerks office for the purpose of

A member may for the purpose of his duty as such (but not otherwise), inspect any document in possession of the Council or a committee, and if copies are available shall, on request, be supplied for the like purpose with a copy.

Only the confidential files for employees be kept locked and only authorised bodies to have access to them.

67. Unauthorised Activities

No member of the Council or of any committee or sub-committee shall in the name of or on behalf of the Council:-

- a) Inspect any lands or premises which the Council has a right or duty to inspect; or
- b) Issue orders, instructions or directions.

Unless authorised to do so by the Council or the relevant committee or sub-committee

Revision proposed by Cllr. J. Pope and Seconded:

- a) Inspect any lands or premises which the Council has a right or duty to inspect; or
- b) Issue orders, instructions or directions to anyone; or
- c) Seek to gain access to any lands or premises controlled by the Council Unless authorised to do so by the Council or the relevant committee or sub-committee

Revision Proposed by Cllr. T. Watson and Seconded:

Any Barrowford Parish Councillor has the right to inspect any Holdings, Property or Land belonging to the Barrowford Parish Council at any time (reasonable hours). A councillor cannot enter any sub-letted Holdings Land or Property without prior notice in writing to the occupier (ie Allotments, Garages, etc). Councillors have the right to look and inspect any works carried out but cannot intervene with any works inless in breach of the below.

No member shall issue orders, instructions or directions.

Unless any employee, councillor or contractor is in breach of any Health & safety issues, and may be asked to stop work until the matter is resolved.

Or authorised to do so by the Council or the relevant committee or sub committee for any reason not mentioned above.