

Agenda Item 4

**Minutes of the Annual Meeting of the Barrowford Parish Council
Held at the Council Offices, 55 Gisburn Road Barrowford
On Wednesday, the 19th May 2010**

Present

Cllr J. Pope– Chairman in the Chair

Councillors

| | | | | |
|-----------|------------|-----------|------------|------------------|
| J. Pope | A. Holgate | J. Begley | S. Nike | J Gibson |
| R. Oliver | B. Clarke | T. Watson | M. Simpson | Cllr. S. Derwent |

21. Election of Chairman: It was requested that the election be carried out by ballot paper this was duly voted on and passed. Cllr. J. Pope and Cllr. M. Simpson were both proposed and seconded. A first ballot was held in which both candidates received equal votes and a second ballot was held in which Cllr. J. Pope received a majority of over 50% of the ballot and was duly voted in as Chairman for 2010-11.

22. To receive the Chairman's Declaration and Acceptance of Office: Cllr. Pope signed the declaration of office and took the Chair.

23. Declaration of Interest: None

24. Apologies: None

25. Election of Vice-Chairman: Cllr. J. Gibson was proposed and seconded and being the only candidate was elected unopposed.

26. To reaffirm the formation of the General Purposes and the Administration Review Committee and BKG Committee and to appoint members to the latter two:
It was Resolved: To reaffirm the formation of the General Purposes and the Administration Review Committee and BKG Committee and that Cllr's. J. Begley, J. Pope, A. Hargreaves, T. Watson and A. Vickerman be appointed to the Admin Review Committee and that Cllr's. S. Nike, B. Norcross, A. Holgate, A. Vickerman and R. Oliver be appointed to the BKG Committee.

27. Appointments to Other Bodies:

It was resolved: That the following Councillors serve on the body indicated.

| | |
|----------------------------------------------|------------------------------------------------|
| LALC/Pendle Branch | Cllr. J. Pope Cllr. S. Nike I. Lord |
| Sports Pendle | Cllr. A. Hargreaves |
| Tree Warden/Pendle Countryside Access Forum | Cllr. A. Holgate |
| Community Safety Partnership | Cllr. J. Pope I Lord |
| Barrowford & Western Parishes Area Committee | Cllr. J. Pope Cllr. A. Vickerman (Reserve) |

Agenda Item 4

28. Council & Committee Meeting Dates for 2010-11: A provisional list having previously been circulated.

It was resolved: That the provisional list of dates be adopted.

29. Subscriptions for 2010-11: A list having previously been circulated.

It was resolved: That the subscriptions to the organisations highlighted be paid.

30. Minutes of the Meeting of the Council Held 21st April 2010:

It was resolved: That the minutes of the meeting held on the 21st April 2010 copies having been circulated be approved as a correct record.

32. Planning & Highway Matters: The Clerk reported that the first three plans highlighted in red had been dealt with because of time restraints for replies and that a further four sets of plans needed comment to be submitted prior to the next GP Meeting highlighted in blue.

| Number | Description | Comments |
|-------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 13/10/0198P | Erect single storey domestic conservatory to rear of dwellinghouse. 3 Mint Avenue Barrowford BB9 6JU | No Objection: |
| 13/10/0212P | Erect single storey extension to rear. 48 Carr Hall Road Carr Hall Barrowford BB9 6PY. | No Objection: |
| 13/10/0223P | Demolition of existing workshop and replace with single dwelling house. Rear of 38 Church Street Barrowford BB9 6EB | No Objection: But the Council has concerns regarding both the access and parking relating to this site and is also aware that the proposed development falls within the conservation area and therefore asks would the proposed design meet the rigorous conditions within the local plan for new development within a conservation area? |
| 13/10/0229P | Demolish existing conservatory and erect single storey domestic extension to rear of dwelling house. 9 Dalesway Barrowford BB9 8QF | No Objection: |
| 13/10/0232P | Demolish existing workshop and replace with 2 no.2 bedroom apartment building with garages in ground floor. Power Pipes Pendle Maud Street Works Maud Street Barrowford | Objection: The Council feel that the design and materials do not blend with the existing immediate streetscape. There are concerns regarding: The height of the three storey design, the Juliet balconies at first floor level overlooking the bedrooms of the terraced |

Agenda Item 4

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| | BB9 6NX. | properties opposite. The sighting of the garages on Nora Street in close proximity to a busy road junction and ingress and egress from the garages on a narrow street with a residents parking by opposite. |
| 13/10/0239P | Erection of first floor extension above existing garage. 19 North Park Avenue Barrowford BB9 6DW | No Objection: |
| 13/10/0240P | Conservation Area Consent: Demolition of a workshop to the rear of 38 Church Street Barrowford BB9 6EB. | No Objection: |
| 13/10/0245/AS P/SW (LCC) | Erection of a pram store. Barrowford Primary School Rushton Street Barrowford. | No Objection: But the store should be in keeping with the overall sombre appearance of the school. |
| 13/10/0244P | Construction of fish pass. The Weir adjacent to Pendle Heritage Centre Colne Road Barrowford. | No Objection: |

33. Correspondence: A written report had been previously circulated.
It was Resolved: That the report be noted.

34. Financial Matters: A reconciled financial outturn for March 2010, an outturn for April 2010 and the payments schedule for May 2010 having been previously circulated. The Clerk asked for the Councils insurance premiums to be approved as the payment falls due on the 1st June.
It was Resolved:

- Reconciled Outturn for Year ending 31st March 2010 to approve virements highlighted and note the report.
- Outturn for April 2010 To note
- That payments of £39593.34 be made.

Payments May 2010

| | |
|-------------------------|--------|
| Copifax | 19.07 |
| Copifax | 55.98 |
| Copifax | 19.07 |
| British Gas | 217.66 |
| United Utilities | 33.96 |
| Enviro Skips Ltd | 115.00 |
| Keyline | 27.85 |
| Option Hygiene | 117.83 |
| United Utilities | 13.01 |
| J. B. Barnes | 37.62 |
| J. B. Barnes | 159.79 |
| Northern Tool | 8.20 |
| Citrus Office Solutions | 203.37 |

Agenda Item 4

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| PTE Group | 32560.54 |
| Empress Fencing LTD | 167.14 |
| Lanlee Supplies Ltd. | 13.32 |
| Reedley Nursery | 200.00 |
| Friends Barrowford Mem. Park | 250.00 |
| Petty Cash | 91.50 |
| D. Lewin | 39.00 |
| I A Lord | 60.19 |
| Wages & Salaries | 3045.11 |
| Zurich Insurance PLC | 2157.20 |
| Total | 39593.34 |

35. Approval of Accounts 2009-10: Having previously been circulated.

It was Resolved:

- a. That the adjustments for the year end bank reconciliation be adopted and the highlighted debits be approved for payment.
- b. That the Annual Return to the Auditor be approved.
- c. That the Statement of Assurance had been read understood and the replies approved.
- d. The Clerks Explanatory Notes having been read to the Council and approved by the Council.

37. New Pavilion at Bullholme: The Clerk reported on a meeting at the Parks Department he attended regarding the new pavilion. The new building would have to be built on the site of the existing one due to recommendations' from the Environment Agency. The Clerk would bring the layout plans to the June GP meeting.

36. Reports from Working Groups: None.

37. Report of the Clerk: The Clerk reported:

- That he had received a request from the Royal British Legion for a grant to help defray the cost of the forthcoming Veteran's Day Celebrations to be held on Barrowford Memorial Park in late June.
- Community Safety Partnership Grants: The Parish Council had until the 31st May to submit a grant application. After discussion it was suggested that due to time constraints that safety railings to the bottom of Rushton Street and speed limit stickers for Higherford be looked at and the costings and the grant application be left to the Chairman and the Clerk.
- There had been a request from Barrowford Celtic for the Parish Council to fly flags through the village for both their forthcoming football tournament and fortieth anniversary of the club. The Clerk informed the Council that monies had been budgeted for street decorations.

38. Report on the Barrowford & Western Parishes Area Committee: Nothing to Report.

39. To Receive Reports from Other Bodies: Nothing to Report.

40. Date, time & place of the next meeting: *The next meeting of the Council and will be held Wednesday the 16th June 2010 starting at 7pm and held at 55 Gisburn Road Barrowford.*