

**Minutes of the Annual General Meeting of the Barrowford Parish Council
Held at the Council Offices, 55 Gisburn Road Barrowford
On Wednesday, the 18th June 2008**

Present

Cllr M. A. Simpson – Chairman in the Chair

Councillors

J. Gibson	R. Oliver	A. Vickerman	A. Hargreaves	A. Holgate
B. Clarke	S. Nike			

41. Declaration of Interest: None.

42. Apologies: T. Titchiner, J. Pope, J. Begley, A. Beckett

Resolved: That apologies be accepted.

43. Minutes of the AGM of the Council Held 21st May 2008:

It was resolved: That the minutes of the AGM held on the 21st May 2008 copies having been circulated be approved as a correct record.

44. Matters Arising: None

45. Minutes of the General Purpose Committee Meeting Held 7th May 2008:

It was resolved: That the minutes of the meeting held on 7th May 2008, copies having been circulated be noted.

46. Crime, Disorder & Community Safety Matter: No Report.

47. Planning Matters:

Number	Description	Comments
13/08/0310P	Change of use and conversion of barn/store to dwelling house. (resubmission) Lower Fulshaw Farm Pasture Lane Barrowford BB9 6QZ	No Objection:
13/08/0311P	Listed Building Consent: Change of use and conversion of barn/store to dwelling house. (resubmission) Lower Fulshaw Farm Pasture Lane Barrowford BB9 6QZ	No. Objection:

Approved as a Correct Record.....Chairman

48. Correspondence: Copies of the report having been circulated:

It was Resolved:

- That the Council becomes a member of SELRAP at a membership fee of £10.00 per annum.
- That an item to discuss a further donation to SELRAP be added to next months Agenda.
- That the rest of the report be noted.

49. Financial Matters: A reconciled financial outturn for May and the payments schedule for June having been circulated. The Clerk requested that payment of the Internal Auditor be added to the June Payment Schedule.

It was Resolved:

- That the financial outturn for May be noted.
- That the Internal Auditors Payment be added
- That payment of £33,840.35 be made.

Zurich Municiple	1834.05
Barnes of Barrowford	35.63
Barnes of Barrowford	21.29
Northern Tool & Equipment	95.05
Solutions	87.33
Solutions	19.07
Solutions	19.43
C P Fabrication	29.38
Landscape Engineering	29192.82
E-on	38.42
Petty Cash	55.44
D Lewin	44.42
I A Lord	48.81
Wages & Salaries	2119.21
Internal Auditor	200.00
Total	33840.35

49. Teenage Play Facilities at Bullholme: The Clerk reported:

- That a site inspection had taken place and that some additional work was requested.
- The opening would be on the 28th June 2008 at 1pm.
- That wording for signage had been agreed with the Parks.
Cllr. Nike reported that a meeting had taken place with Mr. A. Binns and that a design brief was to be sent out for the refurbishment of the existing older play area.

50. Approval of the Accounts 2007 – 08

It was resolved:

Approved as a Correct Record.....Chairman

- I. That the adjustments for the year end bank reconciliation be adopted and the highlighted direct debits be approved for payment.
- II. That the Annual Return to the Auditor be approved.
- III. That the Statement of Assurance had been read understood and the replies approved.
- IV. The Clerks Explanatory Notes have been read to the Council and approved by the Council.

51. Risk Assessment 2008 – 09: The Clerk having reviewed the 2007 – 08 Risk Assessment and circulated his recommendations for improvements:

It was Resolved:

- That the Clerks recommendations be adopted
 - That the Clerk investigates Pack testing and CO¹ testing and reports back.
- 52. Report of the Internal Auditor:** The Clerk circulated the Internal Auditors Report.
It was Resolved: That the Internal Auditors recommendations having been read to the Council be adopted.

53. Kitchen / 2nd Office 55 Gisburn Road: Nothing to report.

54. Reports from Working Groups: The clerk gave an updated report regarding the Best Kept Garden Competition

- That Kevin Singleton from the Parks Department would Judge this years competition.
- That judging would be done the weekend July 26th – 27th.
- That entry forms had been sent to last years entrants.
- That a report would be sent to the Nelson Leader.

55. Report of the Clerk: The Clerk handed out an itinerary from Cllr. Watson regarding the Councils visit to Nelson fire station on June 30th 2008.

56. Report of the Parish Plan steering Group: The Clerk reported for J. Pope that:

- That the words for the Parish Plan completed and handed out a set to each Councillor for their perusal.
- That the Group hoped to have the plan printed ready for delivery mid July.

57. Report on the Barrowford & Western Parishes Area Committee: Cllr. Nike reported that the Peel Developments outline application had been deferred. Cllr. Nike having requested to speak on the agenda item regarding the affect on Public footpaths within the vicinity was not allowed to bring this to the attention of Borough Councillors.

58. To Receive Reports from Other Bodies: Nothing to report.

Approved as a Correct Record.....Chairman

59. Date, time & place of the next meeting: *The next meeting will be held Wednesday the 16th July 2008 at 55 Gisburn Road Barrowford.*

Approved as a Correct Record.....Chairman