

**Minutes of the Meeting of the Barrowford Parish Council  
Held at the Council Offices, 55 Gisburn Road Barrowford  
On Wednesday, the 16<sup>th</sup> December 2009**

**Present**

Cllr. M. Simpson – Chairman in the Chair

Councillors

J Gibson  
R. Oliver

A. Holgate  
Cllr. S. Derwent

A Vickerman  
PCSO J. Owen

J. Pope

T. Titchiner

**166. Declaration of Interest:** None

**167. Apologies:** A. Hargreaves, J. Begley, Cllr. A Beckett

**Resolved:** That apologies from Parish Councillors be accepted.

**168. Minutes of the Meeting of the Council Held 18<sup>th</sup> November 2009:**

**It was resolved:** That the minutes of the meeting held on the 18<sup>th</sup> November 2009 copies having been circulated be approved as a correct record.

**169. Minutes of the General Purpose Committee Meeting Held 4<sup>th</sup> November 2009:**

**It was resolved:** That the minutes of the meeting held on 4<sup>th</sup> November 2009, copies having been circulated be noted.

**170. Crime, Disorder & Community Safety Matter:** PCSO J. Owen reported that there had been 16 crimes between the 16<sup>th</sup> November & the 16<sup>th</sup> December and included a reduction on the previous month. He also reported that from January PACT meetings would be held at the council offices.

**171. Alcohol Free Zones in Barrowford:** Following a request from PC Dibb Community Beat Manager to consider supporting the introduction of an Alcohol Free Zone along Gisburn Road the Council discussed the matter with Cllr. Pope voicing concerns that the zones could have a negative effect on the perception of Barrowford and that further information was needed to allow a more informed discussion. PCSO Owen said it was unfortunate that PC Dibb could not attend the meeting but suggested that perhaps PC Dibb and Mr. G. Whitehead from Pendle Community Safety Partnership could attend the next meeting and further expand on Alcohol Free Zones.

**It was Resolved:** To defer the matter to the next meeting.

**172. Planning Matters:** Planning application 13/09/0518P was to be discussed but as the application related to the property next door to the council office, the Chairman suggested that the Clerk clarified as to the need of Councillors to declare interests and if the interest was prejudicial to seek dispensations from the Standards Board.

Approved as a Correct Record.....Chairman

**173. Correspondence:** A written report had been previously circulated and after discussing the report.

**It was Resolved:**

- Not to make a donation to Relate.
- The Chairman would not be attending the Epiphany Service at Blackburn Cathedral.
- That the Clerk should further investigate funding for historical interpretation boards.
- To note the report

**174. Financial Matters:** Relevant documents and the payments schedule for December having been previously circulated.

**It was Resolved:**

- a. To approve the virements and note the outturn for November 2009.
- b. To approve payments of £10,000.38

**Payments December**

United Utilities	86.96
BT	157.87
J B Barnes	1.99
J. B. Barnes Ltd	29.35
Pendle Borough Council	481.89
Pendle Borough Council	2000.00
Copifax	44.14
Copifax	18.66
BB Locksmiths	26.50
Tax & NI	3180.99
Petty Cash	25.95
Salaries	3868.49
D. Lewin	33.60
I A Lord	43.99
<b>Total</b>	<b>10000.38</b>

**175. Budget for 2009-10:** The Council discussed the recommendations of the Admin & Finance Review Committee for the budget for 2010-11.

**It was Resolved:** To adopt the recommendation of Administration Review Committee and raise the precept level to the equivalent of £30.81 on a band D property.

**176. Christmas Events:** The Clerk reported that the Cruck Barn Carol Service had been a success. The Chairman asked if the Clerk could investigate the possibility of providing a nativity scene at either Fountains Square or on the grassed area to the front of Higherford Methodists.

**180. Barrowford Website:** Cllr. Pope gave a short verbal report on progress.

**181. Reports from Working Groups:** Nothing to report.

Approved as a Correct Record.....Chairman

**182. Report of the Clerk:** The Clerk reported the Pendle Borough Council intended to introduce a paperless planning system with the intention to stop supplying plans in paper form by July 2010.

**It was Resolved:** To discuss this matter at the next meeting.

**183. Report on the Barrowford & Western Parishes Area Committee:** Cllr. Pope gave a verbal report.

**184. To Receive Reports from Other Bodies:** Nothing to report.

**185. To receive reports (if any) from County & Borough Councillors and members appointed to other bodies:** County Cllr. S. Derwent informed the Council that a request for a disabled parking bay inside the lay byes outside Holmefield House had been received. The request was on behalf of the MS Society for their mini bus.

**It was Resolved:** Add this item to the next meeting for discussion.

**186. Date, time & place of the next meeting:** *The next meeting of the Council and will be held Wednesday 20<sup>th</sup> January 2010 starting at 7pm and held at 55 Gisburn Road Barrowford.*

Approved as a Correct Record.....Chairman