

**Minutes of the Meeting of the Barrowford Parish Council
Held at the Council Offices, 55 Gisburn Road Barrowford
On Wednesday, the 21st October 2009**

Present

Cllr. M. Simpson – Chairman in the Chair

Councillors

B. Clarke
R. Oliver

A. Holgate
T. Titchiner

A Vickerman
J. Pope

J. Begley
Cllr. S. Derwent

T. Watson

Public Question Time:

Mr. & Mrs. Web asked the Council to remove their objection to the stopping up order for Back Peter Street. The Council discussed the matter and the Clerk informed the Council that as a resolution would be needed and that the matter would need to be an agenda item at a future meeting. The Clerk was requested to add this item to the November GP agenda for decision.

127. Declaration of Interest: None

128. Apologies: A. Hargreaves, J Gibson, J. Begley, Cllr. A Beckett

Resolved: That apologies from Parish Councillors be accepted.

129. Minutes of the Meeting of the Council Held 16th September 2009:

It was resolved: That the minutes of the meeting held on the 16th September 2009 copies having been circulated be approved as a correct record.

130. Minutes of the General Purpose Committee Meeting Held 2nd September 2009:

It was resolved: That the minutes of the meeting held on 2nd September 2009, copies having been circulated be noted.

131. Minutes of the Human Resource Committee Meeting Held 2nd September 2009:

It was resolved: That the minutes of the meeting held on 2nd September 2009, copies having been circulated be noted.

132. Barrowford Youth Club: Nothing to report.

133. Crime, Disorder & Community Safety Matter: The Clerk reported that he had asked for a police report to be added to the Agenda of the Area Committee and that they had agreed to requesting a quarterly report. Cllr. Pope reported that PCSO Hartley had attended the recent Community Safety Partnership meeting.

134. Planning Matters: None.

135. Correspondence: A written report had been previously circulated and after discussing the

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report.

It was Resolved:

- LCC Parish & Town Council conference the Clerk would attend.
- That no Councillor could attend the SELRAP Conference
- That the Clerk contacts the Police Authority to book places at the forthcoming event and adds to the November GP agenda.
- To note the report

136. Financial Matters: Relevant documents and the payments schedule for August having been previously circulated.

It was Resolved:

- a. To approve the virements and note the outturn for September 2009.
- b. To approve payments of £8320.82
- c. Using S137 powers to make a donation of £75.00 to the Northwest Air Ambulance
- d. Using S137 powers to make a donation of £75.00 to the Royal British Legion

Payments October

Lathom Bros	92.00
Pennine Fire & Safety Ltd.	31.56
CPRE	29.00
Communicorp Ltd.	65.00
Keyline Builders Merchants	37.45
Keyline Builders Merchants	24.06
Keyline Builders Merchants	19.95
Keyline Builders Merchants	47.16
Keyline Builders Merchants	59.35
Citrus Office Solutions	153.21
PSB Towing LTD.	219.00
J B Barnes Ltd	19.49
J B Barnes Ltd	298.00
The Wildlife Trust	57.50
Copifax	335.19
Copifax	42.70
Copifax	18.66
Empress Fencing LTD.	338.23
United Utilities	54.49
Lindley Pate	2034.06
Mr. B. Lord	60.00
Raymond Smith	543.81
Petty Cash	79.53
D. Lewin	41.40
Wages & Salaries	3584.83
I A Lord	35.19
Total	8320.82

137. Recommendations of the Human Resources Committee: Reports having previously having been circulated.

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It was Resolved:

- a. That the Disciplinary Procedure be approved as part of the procedures of Barrowford Parish Council.
- b. That the Grievance Procedure be approved as part of the procedures of Barrowford Parish Council.

138. Remembrance Sunday:

- The Clerk reported that new Order of Service sheets had been produced.
- That the RBL were trying to secure the services of a Parade Marshal, Cllr. Watson said he was prepared to stand in if no one could be found.

139. Christmas Events: Nothing to Report.

140. Grot Spots: The Clerk reported that he had written to Pendle Borough Council regarding the Corn Mill and surrounding streets. Cllr. Simpson reported that the Area Committee had taken enforcement action against the owners of the Metro Garage to tidy the site.

141. BT Adopt a Kiosk Scheme. The Council discussed the merits of this scheme but as the telephone equipment would be removed leaving an empty red kiosk.

It was Resolved: Not to adopt the kiosk but to continue to fight for its retention as a working telephone box.

142. Barrowford Website: Cllr. Pope reported that the Working Group had discussed changes and updates to the site including councillor profiles and to investigate the possible provision of Wi Fi around the centre of the village.

143. Reports from Working Groups: Cllr. Pope reported.

- That a meeting had been held with the printer regarding the walking map project and that an overall layout had been agreed.
- That two people through the recent Council Newsletter had responded to the Advanced Driving courses.

144. Report of the Clerk: The Clerk reported.

- **Insurance Claim:** The Council has received a cheque for £2412.00 in respect of the Councils recent claim.
- **Enterprising Pendle:** The Clerk was introduced to Mr. Remi Thackrey who recently has been appointed as enterprise facilitator for Pendle and whose job is to help people with ideas for businesses progress their ideas and was asked by Mr. Thackrey if he could speak to the council for a few minutes and the Clerk suggests that he should attend the November GP meeting.
- **Website:** The Clerk still needs photos of one or two of the Council.

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- **Barrowford Volunteer Group:** The group held a meeting in the office last Saturday morning and they decided to hold a clean up on and around Bullholme on Monday 26th October at 10.30 am.
- **Barrowford Business Forum:** The forum recently held their inaugural meeting and due to the change of date the Clerk could not attend. Cllr. J. Gibson attended and if he has arrived at the meeting in time will give a short report.
- **Winter Planting:** The winter planting will be completed by early next week and the Clerk would like to thank Brenda Norcross for her help with the planting.
- **Budget Setting 20010-11:** The Admin Review Committee need to meet early in November to discuss the budget for next year.

145. Report on the Barrowford & Western Parishes Area Committee: It was reported that a report on the Park Keeper services had been presented.

146. To Receive Reports from Other Bodies: Nothing to report.

147. To receive reports (if any) from County & Borough Councillors and members appointed to other bodies: Cllr. Simpson raised the matter of the Sensory Garden at Victoria Park and said that the article in the previous weeks Nelson Leader should be responded to. The Clerk suggested that maybe this was not the best course of action.

It was Resolved: To write a response to the Nelson Leader

148. Date, time & place of the next meeting: *The next meeting of the Council and will be held Wednesday 18th November 2009 starting at 7pm and held at 55 Gisburn Road Barrowford.*

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