

Agenda Item 5

**Barrowford Parish Council
Minutes of a meeting of the Human Resources Committee
Held at the Council Offices, 55 Gisburn Road Barrowford
On Wednesday, the 2nd September 2009**

Present

Cllr. M. Simpson – Chairman in the Chair

	Councillors
J. Pope	R. Oliver

8. **Declarations of Interest:** None
9. **Apologies for absence:** A. Vickerman, J. Begley
10. **Minutes of meeting held on Wednesday 26th August 2009:**
It was Resolved: That the Minutes of the Human Resources Committee held on the 26th August 2009, copies having been circulated, be approved as a correct record and signed by the Chairman.
11. **Employment Act 2008:** To discuss the implications of the new act on Grievance and Disciplinary matters. A copy of the NALC Briefing note and a copy of the ACAS Disciplinary and Grievance Procedures Code of Practice has been circulated with this agenda for information.
It was Resolved: To add a note to both the proposed Disciplinary and Appeals protocols that these must be carried out in line with the new ACAS Code of Practice relating to Disciplinary and Grievance Procedures.
12. **Exclusion of Public and Press:**
It was Resolved: That due to the personal nature of the next item that members of the public and press be excluded.
13. **Disciplinary Matters:** Reports having previously circulated.
It was Resolved: That no further action be taken on the matter discussed.
14. **Date and Time of the Next Meeting:** *To be arranged.*

Approved as a Correct Record.....Chairman.