

**Minutes of the Meeting of the Barrowford Parish Council
Held at the Council Offices, 55 Gisburn Road Barrowford
On Wednesday, the 19th August 2009**

Present

Cllr M. Simpson – Chairman in the Chair

Councillors

T. Titchiner	A. Holgate	A Vickerman	J. Pope	J Gibson
R. Oliver	J. Begley	Cllr. S. Derwent		

81. Declaration of Interest: Cllr. M. Simpson Personal Interest Letter 13 Pendle Community network.

82. Apologies: B. Clarke, S. Nike, A. Hargreaves, Cllr. T. Beckett
Resolved: That apologies from Parish Councillors be accepted.

83. Minutes of the Meeting of the Council Held 15th July 2009:
It was resolved: That the minutes of the meeting held on the 15th July 2009 copies having been circulated be approved as a correct record.

84. Barrowford Youth Club: Nothing to report.

85. Crime, Disorder & Community Safety Matter:
Cllr. S. Derwent Chairman of the Western Parishes Community Safety Partnership Group reported that the safety partnership were dissatisfied with the non attendance of the police at their meetings and the matter was to be raised at the Pendle meeting. Cllr. Reported that following the recent Pact Meeting held at Holmefield Gardens the police intended to hold further meetings around the village. Councillors were unhappy that the Parish Council was not informed of the meeting at Holmefield Gardens although the main concerns was the car parks which are directly opposite the council office.

86. Planning Matters: Mr. P. Henderson addressed the Council in support of planning application 13/09/0279P.

It was Resolved: That the following comments be submitted:

Number	Description	Comments
13/09/0305P	Installation of ATM in shop frontage 1 The Fountains Gisburn Road Barrowford BB9 8LQ.	No Objection:
13/09/0279P	Erection of two storey side extension 125 Wheatley Lane Road Barrowford	Objection: The Parish Council feels that the proposed extension will add to the terracing effect on these established semi-detached

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	BB9 6QW	properties detracting from the current visual amenity.
13/09/0317P	Demolish conservatory and erection of single storey extension to the rear of dwelling house. 25 Ridgeway Barrowford BB9 8QP	No Objection
13/09/0341P	Variation of condition 4 of planning permission 13/06/0006P to increase the number of children using the nursery at any one time from 24 to 46. 26 Parrock Road Barrowford BB9 6QF	No Objection

87. Correspondence: A written report had been previously circulated and after discussing the report.

It was Resolved:

- Item 13 PCN Improving Reach: Not to join the forum.
- Item 16 Pendle BC Festive lighting switch on: That the Parish would not be holding an official switch on.
- To note the report

88. Financial Matters: Relevant documents and the payments schedule for August having been previously circulated.

It was Resolved:

- a. To approve the Outturn for July 2009.
- b. To approve payments of £4431.81 for August.
- c. To approve using S137 1972 LGA powers a donation of £100.00 including membership to SELRAP
- d. To approve Audit Return with VAT included
- e. To approve amendments to Significant Variances for 2008-09

Payments August

LBS Horticulture	77.17
British Gas	104.58
Pendle Borough Council	114.80
Citrus Office Solutions	26.89
Friends Barrowford Mem Park	250.00
Friends of Victoria Park	250.00
Royal British Legion	100.00
Barrowford Show	70.00
J B Barnes	61.28
Copifax	18.66
Copifax	38.44
Crossed Gaits	350.00

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SDL Trophies	386.93
Petty Cash	81.89
D. Lewin	33.06
Wages & salaries	2403.80
I A Lord	64.31
Total	4431.81

89. Formation of a Human Resources Committee:

It was Resolved:

- To form an Interim Committee for four months to look at this matter and deal with immediate matters.
- The Committee will comprise of Cllr's. M. Simpson, J. Begley, J. Pope, R. Oliver and A. Vickerman.
- The first meeting will be held Wednesday 26th August at 7.30pm.

90. Land Use Allocations Consultation Responses: A report identifying sites appertaining to Barrowford and identifying potential future having been previously circulated.

It was Resolved: To send submissions on the following sites:

- SO28 & S110: To Retain the protected employment area status B1 only.
- S124: To retain as protected area and if the need for use is not proved and if the need is proved the council's preferred option would be low density housing.
- S125: To Retain the protected employment area status B1 only and to vigorously oppose any change to storage/distribution.
- S130: To make submissions that this area along with the adjacent strip of land is protected as a buffer zone as part of this land is included in a Conservation Area.
- S011 & S152: Submission regarding potential traffic impact on Barrowford.
- S137: Submission regarding future uses highlighting its potential as an asset in the tourism leisure industry within Pendle.
- S147: Submission regarding potential traffic impact on Barrowford.
- BC058: Retain old settlement boundary.
- BC062: Follow the opposite natural extent of the woodland area.
To agree with all other minor settlement boundaries within Barrowford highlighted in the report.

91. Interim Housing Policy Statement Consultation: The Clerk circulated a lengthy report at the meeting.

It was Resolved: To add to the September GP Agenda for decision.

92. Winter Planting Requirements 2009-10:

It was Resolved: To Note the report.

93. Grot Spots: The Clerk reported that the site at Garnett Street had been tidied up and the fence replaced.

94. Best Kept Garden Competition: The Clerk reported that this item would be added to the GP

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Agenda for discussion of recent suggestions.

95. Out Door Gym Equipment Project: The Clerk reported that the Council had been awarded from the Health Inequalities fund £10,000 towards the project.

It was Resolved: To accept the grant.

96. Barrowford Website: Cllr. Pope reported that a meeting was being organised to review the progress.

97. Reports from Working Groups: Cllr. Oliver reported that a meeting of the newsletter group had been arranged. The Clerk reported that a delivery agency would be contacted regarding delivery of the newsletters.

98. Report of the Clerk: The Clerk reported:

1. **Trailer & Bowser:** The Clerk has received notification from the council's insurers to replace the bowser and trailer and has placed orders. The cost to the Council including excess should not exceed £350.00. The Clerk has also ordered a hitching post for the trailer whilst the bowser is being filled.
2. **Office Computer:** The Clerk feels it to replace the computer with a more up to date model with a better processor and larger RAM. The cost will be around £500.00 this will be funded from the existing budget.
3. **Clerks Hours:** The Clerk is still exceeding his 35 hours on a regular basis and never has time to take the surplus off in lieu.
4. **Assistant Handyman:** With the ever increasing workload of the handyman and the need for an extra pair of hands on a more frequent basis it is time to consider employing an assistant on a more permanent basis rather than the present ad hock arrangement.
5. **Pasture Lane No. 1:** The Clerk has arranged for a new access path to be constructed through plot 15 to plot 14. The current access is unusable and a hazard to the tenant on plot 14 the cost of materials will be approximately £150.00 to £200.00.
6. **Phone Box at Dickie Nook:** The Clerk has been contacted by Cllr. S. Derwent and the Nelson Leader regarding the condition of the phone box. The Clerk has made investigations and contacted BT who informed the clerk that the box is not to be removed in the near future but no condition inspection or maintenance work would be carried out until after the Adopt a Box consultation was completed. If the Council adopted the box the telephone equipment would be removed and the council would be responsible for all future maintenance of the empty box.
7. **Handrail at Dickie Nook:** The Clerk has been contacted by Cllr. Derwent in respect of funding the provision of a handrail at the steps at Dickie Nook. The land and steps are owned by Pendle Borough Council and this is a matter for them. If this problem had been highlighted earlier then funding could have been sought from the Barrowford & Western Parishes Area Committee. The approximate cost of this project is around £600.00.
8. **Shrubbery at Holmefield House:** The Clerk has received various complaints regarded the shrubbery overhanging the pavement at face height causing a hazard to particularly older residents.

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It was Resolved:

- That a meeting of the Admin Revue Committee be held at 7pm on the 26th August to discuss items 3 & 4.
- That the Clerk reports the phone box for inspection at the end of the consultation.
- That item 7 be added to the next Council Agenda for further discussion.
- That item 8 be reported to the correct authority.
- That items 1, 2 and 5 be noted.

99. Report on the Barrowford & Western Parishes Area Committee: Cllr. Simpson made a verbal report on the previous BWPAC meeting.

100. To Receive Reports from Other Bodies: Nothing to report.

101. To receive reports (if any) from County & Borough Councillors and members appointed to other bodies: Cllr. S. Derwent gave a verbal report..

102. Date, time & place of the next meeting: *The next meeting of the Council and will be held Wednesday 16th September 2009 starting at 7pm and held at 55 Gisburn Road Barrowford.*

Approved as a Correct Record.....Chairman